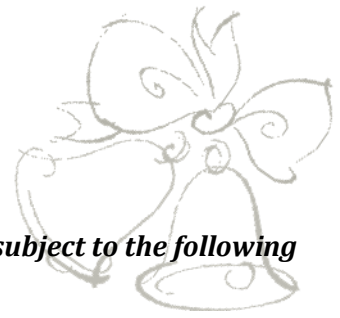


TEXAS BAPTIST CHILDREN'S HOME
WEDDING POLICIES
Revised 4/11/2024



The Hankamer-Fleming Chapel is available to the public for weddings and is subject to the following policies:

I. MAKING THE RESERVATION

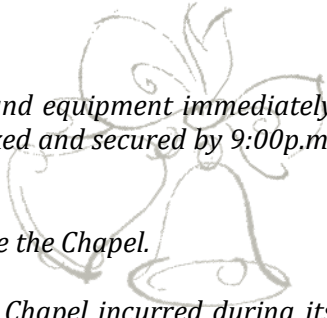
- a. The TBCH Office Manager, Robin Hunt, processes all requests for use of the TBCH Chapel, as well as all other details pertaining to the wedding reservation. To make your request for use of the Chapel, you may contact her at (512)246-4203. Our office hours are Monday through Thursday, 8:00 a.m. – 5:00 p.m. and Friday 8:00 a.m. – 12:00 p.m.
- b. Tentative dates may be cleared by telephone, but it is necessary for the responsible party to read and agree to the policies outlined and pay the necessary deposit in order to confirm a wedding date. The Chapel usage fee is \$750.00, and a non-refundable/non-transferrable deposit of \$400.00 is required and applied to the usage fee. No dates should be announced until the deposit has been paid and the appropriate paperwork completed. The balance of the Chapel usage fee will be due one month prior to the wedding.
- c. Weddings are scheduled on Saturdays **only**. Weddings will not be scheduled on New Year's Day, Easter weekend, Independence Day, Thanksgiving weekend, Christmas Day or Christmas weekend.

II. USE OF CHAPEL

The Chapel will seat **approximately 210** people, and it provides a beautiful atmosphere for your wedding. All building use policies seek to preserve the sacred atmosphere and original intent of the Chapel.

a. DECORATIONS

1. ALL CANDLES USED IN THE CHAPEL MUST BE BATTERY OPERATED, WITH THE EXCEPTION OF CANDLE/CANDLES USED ON THE LORD'S SUPPER TABLE.
2. The Lord's Supper Table may be used for placement of a unity candle and/or other decorations, if a protective covering is placed upon the table. To prevent damage to the Lord's Supper Table, tacks, nails, and tape MAY NOT be used. No wax candles other than the 2 candles associated with the unity candle may be used. The table may not be moved to another location in the Chapel.
3. Please use caution in securing decorations to pews, walls, ceiling, doorways, etc. **In order to prevent damage to the Chapel; tacks, nails, staples, and tape MAY NOT be used.** Pew bow holders or additional ribbon tied around pew is recommended to secure bows. The width of each pew is 17 ½ inches. There are 16 pews on the right side and 15 pews on the left.
4. The arrangement of sanctuary furniture should not be altered, with the exception of the plexi-glass pulpit. If the pulpit is moved, please return to the original location.
5. Only artificial petals may be used during the ceremony in order to prevent stains.

- 
6. The florist and/or wedding party must remove **all** decorations and equipment **immediately** following the ceremony. **No Exceptions!** The Chapel will be locked and secured by 9:00p.m. Friday and Saturday evenings.
 7. Birdseed should be used instead of rice and must be thrown outside the Chapel.
 8. The bridal party will be held responsible for any damage to the Chapel incurred during its use.

c. **BRIDAL ROOM**

1. A small bridal room is available for the bride and her attendants. (Please note: **Since there is no water fountain** in the Chapel, you may desire to bring your own drinking water.)
2. No dressing room is available for the groom and his attendants.

ci. **MUSIC**

1. It is requested that only religious, classical, or appropriate contemporary music be played or sung.

cii. **SOUND SYSTEM**

1. Sound system consists of two hand-held microphones, one podium microphone and one lapel microphone which are available for use.
2. A member of the wedding party must meet with TBCH staff one week prior to the wedding to discuss sound system/slideshow needs. This staff person is available Monday – Thursday from 11a.m. to 3pm. TBCH Staff will be available to operate the sound system for up to two hours for the rehearsal and the ceremony. For emergencies, call Stephanie Huyser at (616) 745-3750.

ciii. **RECEPTION**

1. Due to lack of adequate facilities, receptions must be held off campus.

civ. **FACILITIES & GROUNDS**

1. The possession or consumption of alcoholic beverages or illegal drugs is prohibited on Texas Baptist Children's Home property.
2. TBCH maintains a smoke-free environment and prohibits smoking in any of its facilities or on the campus grounds.

III. **CUSTODIAL SERVICES**

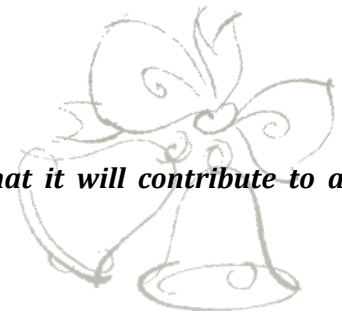
Upon the confirmation of your wedding date, a TBCH staff member will be assigned to serve your wedding. Those services include:

- a. Locking and unlocking the Chapel.
- b. Operating heating/cooling system.
- c. Insures that the Sound System is in operation for ceremony.

- d. *Insuring the cleanliness of the Chapel before the ceremony.*

It is our hope that you enjoy using the Hankamer-Fleming Chapel and that it will contribute to a beautiful, memorable, and sacred wedding ceremony.

Debbie Rippstein
President
Texas Baptist Children's Home



Wedding Contact at TBCH:

Robin Hunt, Office Manager, (512) 246-4203

Chapel Viewing Hours:

Monday – Thursday, 9:00 a.m. – 12:00 p.m. **and** 1:00 p.m. – 4:00 p.m. and Friday 9:00 a.m. -11:00 a.m.

Saturday – Sunday Closed

Mailing Address:

Texas Baptist Children's Home
1101 North Mays Street
Round Rock, Texas 78664

Physical Address for Wedding Invitation:

Hankamer-Fleming Chapel
Texas Baptist Children's Home
1101 North Mays (Hwy 79 & N. Mays)
Round Rock, Texas 78664

CHAPEL USE INFORMATION

Chapel Usage Fee

\$750.00 (\$400.00 non-refundable, non-transferable deposit required at time of reservation; \$350.00 balance due one MONTH prior to wedding.) Fee includes staff assigned to open, close, adjust the thermostat and operate the sound system.

Seating Capacity

210 People (approximately)

Reception

Must be held elsewhere

Candles

Refer to Wedding Policies

Piano

Available, cannot be moved

Lord's Supper Table

Refer to Wedding Policies

Bridal Room

Available, however, very small

Groom's Room

No room available for changing

Sound System

Available, however, arrangements for orientation must be made one (1) week prior to wedding.

Chapel Viewing Hours

Monday – Thursday
9:00 a.m. – 12:00 p.m. and 1:00 p.m. – 4:00 p.m.
Friday – 9 a.m. to 11:00 a.m.

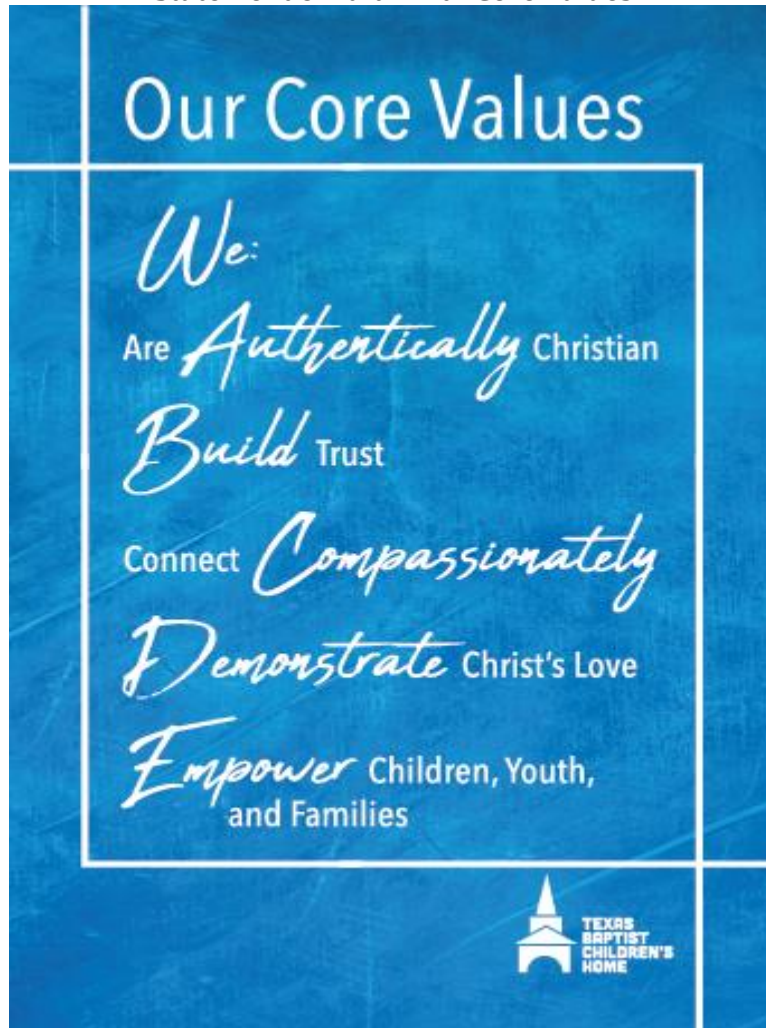
Reservations

May be made 1 year in advance

For all activities, functions, and events on the property of TBCH, the sponsoring organization and/or host of the event must agree to abide by our Core Values (as stated below).



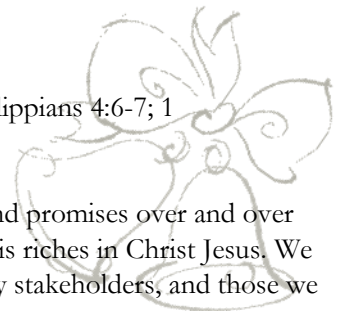
Statement of Faith with Core Values



We...

- **Are Authentically Christian**
 - **We believe** that Scripture is God's inspired and authoritative Word to humankind. We strive to live by its instruction for daily life, and it is the basis of our Core Values. (Psalm 119:1; 1 Corinthians 2:6-16; 1 Thessalonians 2:13; 2 Timothy 3:16-17; 2 Peter 1:20-21)
 - **We believe** in the God-ordained sacred institution of marriage exclusively represented by a man and woman, that God created all people either male or female, and in strong families. We value all human life. (Genesis 1:27, 2:22-24; Psalm 139:13-16; Jeremiah 1:5; Matthew 19:4-6; Romans 1:26-27; 1 Corinthians 6:9-10, 13:4-8; Ephesians 5:22-33; Colossians 3:13; 1 Timothy 5:8)
 - **We believe** that prayer must be at the center of all we do, both individually and collectively. We pray for God's direction in all that we do as well as actively pray for one another.

(2 Chronicles 7:14; Psalm 145:18; Mark 11:24; John 15:7; Romans 12:12; Philippians 4:6-7; 1 Thessalonians 5:16-17; James 5:13; 1 John 5:14-15)



- **Build Trust**

- **We believe** that we must place all of our trust in the Lord. God is faithful and promises over and over again to never forsake us. He will provide for all of our needs according to his riches in Christ Jesus. We will also seek to develop trusting relationships with our ministry partners, key stakeholders, and those we serve.
(Joshua 1:9; Psalm 28:7, 37:3-7; Proverbs 3:5-6; Isaiah 26:3-4; John 15:15-27; Romans 8:28; Philippians 4:19; Hebrews 13:8)
- **We believe** that to be effective, we must improve in body, mind, and spirit. Our individual and organizational growth will result in excellent and innovative services. In addition, we must embrace best practices and understand the importance of quality, professionalism, and accountability in all we do.
(Psalm 119:66; Proverbs 1:1-7; 2:1-11; 9:9-12, 18:15, 22:17-19; Luke 2:52; Romans 12:2; Colossians 3:23-24; Titus 3:14)
- **We believe** in being good stewards of the time, talents, and treasures entrusted to us by God, through His people.
(Proverbs 3:27; Matthew 6:19-21; Luke 16:10-12; 1 Corinthians 4:1-2, 10:24; Galatians 6:10; Titus 2:7-8; 1 Peter 4:10-11)

- **Connect Compassionately**

- **We believe** that having healthy and close relationships with others is built on having a personal relationship with God through Christ.
(Galatians 5:13, 6:9-10; Ephesians 4:32; 1 Thessalonians 5:11; 1 Peter 4:8; 1 John 4:10-12)
- **We believe** in living lives of integrity. This value relates to all areas of conduct and character including how we relate to all people we serve and those with whom we work. We best display integrity when we support the cultural heritage of others by respecting the diversity of those we serve and those with whom we work.
(Psalm 15:1-5, 25:21; Proverbs 11:3, 12:22; Micah 6:8; Philippians 4:8; James 1:12, 4:17)
- **We believe** in pursuing relationships with those in need of our services and investing our lives in them for their betterment and God's glory.
(Deuteronomy 15:11; Psalm 82:3-4; Proverbs 14:21, 31; Jeremiah 22:3; Acts 20:35; Hebrews 13:16; James 1:27, 2:14-17; 1 John 3:17-18)

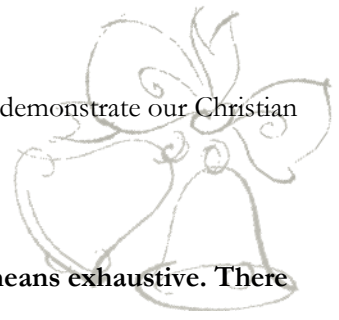
- **Demonstrate Christ's Love**

- **We believe** in loving others through Christ regardless of cultural, racial, ethnic, or spiritual belief differences. The Love of Christ knows no boundaries.
(Matthew 7:12; John 15:12-17; 1 Corinthians 13:4-7; 1 Peter 4:8; 1 John 4:19)
- **We believe** in being of service to others – it is the reason we exist. Service is an underlying value of all our Core Values.
(Deuteronomy 15:11; Psalm 41:1; Galatians 6:2; Philippians 2:3-4; James 2:14-17; 1 Peter 4:10-11)
- **We believe** in loving others we are an example to others of our living faith.
(Mark 12:30-31; John 13:34-35; 1 John 4:7, 11)

- **Empower Children, Youth, and Families**

- **We believe** that by strengthening families, we promote healthy children and youth and they are the core of all that we do.
(Psalm 82:2-4; Proverbs 31:8-9; Matthew 25:37-40)
- **We believe** in sharing the gospel with children, youth and families. It is through Christ's power that they will be able to be empowered in all areas of life.
(Deuteronomy 6:6-9; Psalm 103:17-18; Proverbs 22:6; Matthew 19:14; Mark 16:15; John 3:16-17; Romans 10:9; 2 Timothy 3:16-17; Hebrews 4:12)

- **We believe** that God has called us and will equip us for this great work. We demonstrate our Christian values by being of service to those in need.
(Isaiah 1:17; Micah 6:8; Romans 8:31; Ephesians 2:10, 4:1-7, 11-13; Hebrews 13:20-21; James 1:5, 27)



Note: All the Scripture references are representative of the topic. They are by no means exhaustive. There are many other Bible passages that would apply to these Core Values.



THE HANKAMER-FLEMING CHAPEL

The Hankamer-Fleming Chapel was built in 1955 for the Texas Baptist Children's Home, which cares for disadvantaged children.

The stained-glass windows in this chapel represent Old and New Testament stories relating to children. The windows to the left depict the life of Christ, with His birth near the entrance, and the crucifixion towards the front.

The scene behind the altar represents Jesus, saying, "Let the children come unto me (Matthew 19:14). Notice the modern-day children putting down their baseball, bat and doll and approaching Jesus.

Windows along the right side of the chapel represent chosen men of God, who were disadvantaged as children because they did not grow up in their own homes, but who learned to depend on God. These scenes include Daniel and the lion's den (Daniel 6:1-28), Joseph in his coat of many colors (Genesis 37), Moses as a baby, floating in a basket (Exodus 2:1-10), Samuel, lying down near the Ark in the Temple, where he heard the Lord call his name (1 Samuel 3:1-14), and David being anointed by Samuel (1 Samuel 16:1-13).